ROADMAP TO A SUCCESSFUL IMPLEMENTATION

www.exactjobboss.com
Software that drives increased visibility, control and profits is the key to manufacturing efficiency and productivity. Yet, the software is only as successful and impactful as the tools, time, and guidance available to aid you in the implementation of the program.

With over 30 years experience and 6,000 successful implementations, we have the proven processes to ensure your success and ROI with Exact JobBOSS. We equip you with the tools and support for a successful implementation including a dedicated Implementation Guidance Representative, and certified consulting and training professionals.

Here are the 6 phases to guide your Exact JobBOSS implementation to success.
Proper planning for your implementation is critical to your success. Exact JobBOSS Implementation Guidance Representatives assist you in planning and getting started.

The Implementation Guidance Representatives work directly with your project team to introduce them to the various tools and resources available for implementing your new software. They are dedicated to helping you focus on moving your implementation forward by providing regular contact and guidance on the next steps to accomplish your goals.

The Implementation Guidance Representative works with you to:
- Review project goals and discuss timelines
- Plan for software installation
- Provide implementation tools
- Coordinate the consultation for initial system setup
- Guide you to the appropriate training classes and online learning options
2. LEARN

Exact JobBOSS training is available as a la carte opportunities through the Learning Pass program which offers the perfect combination for learning retention. The Learning Pass, along with core learning tools, provides training to fit all learning styles. There are five levels of training with each opportunity designed specifically to assist and guide you through your implementation phases.

Exact JobBOSS training delivers strategic and tactical skills when and how you need them most. Whether you like to learn online at your convenience, as an organization or group, or within a larger gathering of your peers, we cater a learning approach specific to your needs.

We recognize that a combination of learning tools is needed for success, which is why Exact JobBOSS offers five fundamental training opportunities which include:

1. **Traditional Classroom Training**: Send your two key implementation employees to the Job Control 2-day “Boot Camp” class at any available training location around the US and Canada. (Note: if training is not in your area, don’t worry. We offer all content in live, online instructor led courses.)

2. **On-Demand Job Control Tutorials**: 24/7 access to over 100 how-to videos designed to teach you the quick process steps.

3. **Instructor Led Online Training**: Live, instructor led courses offering a combination of lecture, hands-on practice labs and training manuals to use following the course. All classes are also recorded for 24/7 review.

4. **Built in Help Guides**: Dynamic how-to content available within the software application.

5. **Training Database**: An Exact JobBOSS training database that contains sample manufacturing data for immediate practice. Employees get the flexibility to test the system without impacting your live database.

*Included in your initial Learning Pass plan.
Once you have learned the functionality of the software, it’s time to apply it to your specific business requirements. Our Senior Consultants help you uncover inefficiency and redundancies to help streamline your business processes in the shop and the front office. They have a combined domain expertise of over 200 years in the manufacturing industry and hold certifications and degrees to include BA, MBA, CPIM and CPA.

Let us help you to avoid making the common mistake of simply repeating what you do today in a new system.

Exact JobBOSS Consultants work with you onsite at your facility or in remote sessions to:
- Meet with decision makers to understand your goals and challenges
- Analyze and assess your current business and production processes
- Customize the implementation plan to align with your strategic goals
- Define steps to manage process changes
- Implement new procedures to improve your operations
- Set up a testing environment or conference room pilot to practice with your data
It is now time to get all end users involved and practicing with Exact JobBOSS

By leveraging live online classes with hands-on lab time, and reviewing previously recorded classes, your team has the tools available to get you prepared to go live.

- Get all employees involved
- Retake, review and replay necessary online training
- Create test cases in your pilot training database and ensure all employees can execute their part
You have trained your users, tested and practiced using your data – now it is time to execute your plan.

To assist with your go live, a consultant works with you to:
- Apply the system procedures that were determined during the conference room pilot testing
- Verify all staff understand their roles and processes to execute their jobs
- Answer questions that arise to ensure there are no show stoppers
- Ensure a smooth go live transition
As your use of Exact JobBOSS evolves over time, we continue to support you along the way. Your business is likely to experience changes in management, personnel, technology and overall growth. Exact JobBOSS is here to help provide additional training courses, product updates, and specialized consulting services.

The Exact JobBOSS teams who partner with you for ongoing success include:

- Customer Advocacy
- Training
- Consulting
- Custom Development Solutions
- Technical Support
- Sales
Exact JobBOSS partners with your team throughout the entire process of implementation. Keep in mind your team is crucial for your success. Industry experts have shown for customers to be successful, there are 10 keys to consider throughout your implementation.

10 KEYS TO A SUCCESSFUL IMPLEMENTATION

1. Plan carefully
2. Select a team and empower the team leaders
3. Be open to change
4. Get end user buy-in
5. Ensure your staff is prepared
6. Ensure hardware meets specifications
7. Identify “super-users”
8. Provide training
9. Set realistic expectations
10. Listen to front line users

Exact JobBOSS also provides a number of networking opportunities for you to connect with other Exact JobBOSS users. Stay connected through our:

- LinkedIn User Group
- User Forums
- Regional User Groups
- Annual User Conference
- Facebook Community Page
- Exact JobBOSS Blog